



Akima Facilities Operations (AFO)
Fort Carson, CO 80913
719-524-0452 (O)

Akima Facilities Operations (AFO), a rapidly growing government services provider has a full-time opening at Fort Carson CO, for a Installation Property Book / Supply Subsistence Management Supervisor for the Supply Department.

Position: Installation Property Book (IPBO) / Supply Subsistence Management (SSMO) Supervisor
(Job # 8230)

Position Classification: Exempt

Contract Number: W52P1J-18-G-0030

Announcement Date: March 12, 2024

Close date: Until filled

Pay Rate: \$76,500 - \$79,500

POSITION SUMMARY:

Part I (80% of Responsibility): The Installation Property Book Supervisor has full technical and administrative responsibilities for supervision and management of the Consolidated Installation Property Book Office (CIPBO). The CIPBO Supervisor directs property book actions for accountability of expendable, nonexpendable, and durable property on hand and all transactions that affect property book records. The CIPBO Supervisor monitors and develops resolution of all related tasks, issues and/or problems with property management. The CIPBO Supervisor plans work independently and develops analytical methods for government property accountability in accordance with Army regulations, analyzes property management tasks to determine scope and course of action required, identifies tools necessary for timely resolution of property control issues/problems, and initiates resolutions of problems issues and develops procedures to enhance Army Field Support Battalion (AFSBn), Fort Carson, operations in support of Soldiers.

Part II (20% of Responsibility): The Supply Subsistence Management Office (SSMO) Supervisor manages manpower requirements for the installation food storage warehouse ensuring quality control and exercises oversight of the SSMO Supply Technician Lead. Ensures adherence to all food service regulations. Responsible for stock control, expenditure reports, and audit compliance.

MAJOR JOB ACTIVITIES:

1. Supervises subordinates in the day-to-day operation of the CIPBO. Provides management authority over the SSMO, to include time-card management and performance counseling requirements.

2. Ensures accountability and maintenance of automated official government records through practical knowledge and execution of the provisions contained in Federal Acquisition Regulation (FAR) Part 45 and associated clauses.
3. Ensures adequate record-keeping and maintenance of an automated system for traceability and accountability of government property from original acquisition through final disposition.
4. Assigns work, manages employee schedules, and executes personnel management activities.
5. Oversees property accountability and asset visibility procedures.
6. Monitors all Installation Property Book actions, including Reserve Component Stocks, and provides direction and guidance as required.
7. Coordinates with hand receipt managers, hand receipt holders, supervisors, and managers to ensure that all transactions pertaining to property, are in compliance with our property Management System and Standard Operating Procedures.
8. Coordinates property management and control activities in support of internal and external audits to ensure accountability of government and company-furnished property, in accordance with applicable Government regulations and contractual requirements.
9. Balances the work among employees in accordance with established workflow or job specialization to assure timely accomplishment of the assigned workload.
10. Ensures the property book office and food storage warehouse is in compliance with all relevant contractual Performance Work Statements (PWS) requirements and Army regulations. Renders reports as directed or required.
11. Develops or recommends new procedures or revised processes that include procurement, storage, distribution, utilization, disposal of material, and compliance with the terms of the FAR Part 45, Management of Government Property in the Possession of Contractors.
12. Interfaces with the Government Property Book Officer, Property Administrator, and QAE Auditors as required. Interfaces with the Government Food Service Administrator and QAE Auditors as required.
13. Conducts training and employee performance reviews.
14. Ensures that employees follow proper timekeeping procedures and approves timesheets accordingly.
15. Other duties as assigned.

MATERIAL & EQUIPMENT DIRECTLY USED:

Unique property control software and computers.

WORKING ENVIRONMENT/PHYSICAL ACTIVITIES:

Work is generally conducted in an office environment. However, duties may involve the conduct of work in the out-of-doors area with a potential exposure to extreme climatic conditions. Work may require lifting up to 30 lbs.; stooping; climbing; prolonged standing; prolonged sitting. Employee use of Personal Protective Equipment (PPE) is required in certain areas. Such PPE includes but is not limited to head, foot, hand, torso, respiratory, vision and hearing protective devices. Must comply with OSHA, EPA, Fire Regulations and published Company work rules.

FREEDOM TO ACT:

Reports to the Akima Facilities Operations (AFO) Supply Manager and functions independently with management direction and review.

MINIMUM QUALIFICATIONS:

- Education:** Associate Degree in Business desirable. Formal military training or equivalent civilian experience and course work in logistics management/property book accountability mandatory. Course work in personnel management desirable. Through military or industrial logistical training, must have a broad and comprehensive knowledge of the theory, principles and methods for managing government property.
- Experience:** Four years or more directly related to Property Administration or Property Book Office is required. Operate personal computers and software consisting, but not limited to Microsoft Office, and the Global Combat Support System – Army (GCSS-Army) is required. Previous PBUSE (US Army specific property accounting management system) experience is preferred. Previous food service and cold storage management experience is preferred. Must have ability to use and interpret Army Regulations and Directives. A good working knowledge of property accounting systems, policies and storage work methods are required. Ability to operate computer and utilize software programs to generate daily, weekly and monthly reports for government audit requirements. Able to interpret written and verbal instructions. Ability to use FEDLOG, understand national stock numbers, part numbers and their relationship to property.

Supervisor: Three to Five years leadership experience in progressively responsible in a supervisory is required. Managing at least ten employees is preferred. Customer relations skills, communication skills, ability to work with other skills, and the ability to function under stress skills are desired.

Must possess and continuously maintain a current State of Colorado Driver's License prior to starting or by 30 days after employment.

SECURITY CLEARANCE: Must be US Citizen and be able to obtain and maintain a National Agency Check with Inquiries (NACI) to obtain a CAC and SECRET Clearance. Must receive a favorable background check and drug testing results.

TO APPLY:

WWW.AKIMA.COM

CLICK ON CAREERS, VIEW OPENINGS, TYPE IN COLORADO SPRINGS, CO

Any questions contact Michelle Lanham, H.R. at AFO

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Akima Facilities Operations (AFO)
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Akima Facilities Operations (AFO), a rapidly growing government services provider has a full-time opening at Fort Carson CO, for an Automotive Worker for the Maintenance Department.

Position: Automotive Worker (Maintenance) (Job # 8213)

Position Classification: Non-Exempt (05070)

Contract Number: W52P1J-18-G-0030

Announcement Date: March 13, 2024

Close date: Until filled

Pay Rate: \$22.71

Position Summary:

The Automotive Worker performs a variety of minor repairs and services to maintain motor vehicles. The Automated Worker places and maintains decals on vehicles, checks and replaces batteries, rotates, repairs, and replaces tires, washes, polishes, and cleans interiors and exteriors of vehicles, drains, flushes, and replaces engine, transmission, and differential grease and oils, checks, cleans, calibrates, and replaces spark plugs, cleans, and replaces oil and air filters. The Automotive Worker adjusts brakes, replaces windshield wipers, and similar minor parts, assists on major overhaul jobs by disassembling and cleaning parts, repairing components such as generators and water pumps, and replacing thermostats, points, electrical wiring, and other items, maintains tools and equipment, and cleans work areas.

MAJOR JOB ACTIVITIES:

1. This position's primary function will be working with tires, disassembly, repairs and perform on site calls. Must be familiar with tire machines, patching of tires, and replacement of rims on a variety of equipment such as riding lawn mowers to large engineer/construction equipment, such as graders and dump trucks. Performs a variety of minor repairs and services to maintain motor vehicles. Places and maintains decals on vehicles.
2. Checks and replaces batteries; rotates repairs and replaces tires, washes, and cleans interior and exterior of vehicles. Drains, flushes, and replaces engine, transmission, differential grease, and oils. Performs steam-cleaning, purging and canning operations.

3. Uses diagnostic equipment, checks, cleans, calibrates, and replaces spark plugs. Cleans and replaces oil and air filters. Adjusts brakes, replaces windshield wipers and similar minor parts. Tests and adjusts electrical systems, relays, and current voltage regulators.
4. Assists on major overhaul jobs by disassembling and cleaning parts, repairing components such as generators and water pumps, and replacing minor parts.
5. Assists in the repair of vehicles from other Departments as needed.
6. Maintains tools and equipment and cleans work areas.
7. Prepares equipment for painting. Removes residual prep items after painting operations.
8. Assists in troubleshooting problems in both tactical and non-tactical vehicles.
9. Services brakes and minor tune-ups.
10. Performs steam-cleaning and canning operations.
11. Maintains tools and inventories.
12. Performs preventative maintenance on various types of equipment from wheel vehicles to lawn movers.
13. Performs other duties as assigned.

MATERIAL & EQUIPMENT DIRECTLY USED:

Automotive automated and hand tools, steam cleaning equipment, material handling equipment, PPE, including approved respirators and coveralls.

WORKING ENVIRONMENT/PHYSICAL ACTIVITIES:

Work is generally conducted in a shop environment. However, duties may involve the conduct of work in the out-of-doors area with a potential exposure to extreme climatic conditions. Work will require lifting to 50 lbs.; stooping; climbing; prolonged standing; prolonged sitting. Employee use of Personal Protective Equipment (PPE) is required in certain areas. Such PPE includes but is not limited to head, foot, hand, torso, respiratory, vision and hearing protective devices. Must comply with OSHA, EPA, Fire Regulations, and published Company work rules. Steel toes are required.

FREEDOM TO ACT: Reports to the Lead/Supervisor and functions under his/her direction.

MINIMUM QUALIFICATIONS:

Education: High School graduate or equivalent.

Experience: Two years' experience in automotive maintenance.

Must possess and continuously maintain a current State of Colorado Driver's License prior to starting or by 30 days after employment.

SECURITY CLEARANCE: Must be US Citizen and be able to obtain and maintain a National Agency Check with Inquiries (NACI) to obtain a CAC. Must receive a favorable background check and drug testing results.

TO APPLY:

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Akima Facility Operations (AFO) is a rapidly growing government services provider has a full-time opening at Fort Carson CO, for a Motor Vehicle Mechanic position in the Maintenance Department.

Position: Motor Vehicle Mechanic (Maint) (Job # 8228)

Position Classification: Non-Exempt (05190)

Contract Number: W52P1J-18-G-0030

Announcement Date: March 13, 2024

Close date: When filled

Pay Rate: \$29.22

Position Summary:

The Motor Vehicle Mechanic repairs, rebuilds, or overhauls major assemblies of internal combustion automobiles, buses, trucks or tractors. Work involves most of the following: Diagnosing the source of trouble and determining the extent of repairs required; replacing worn or broken parts such as piston rings, bearings, or other engine parts; grinding and adjusting valves; rebuilding carburetors; overhauling transmissions; and repairing fuel injection, lighting, and ignition systems. In general, the work of the Motor Vehicle Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent.

MAJOR JOB ACTIVITIES:

1. Performs the full range of field-level overhaul and repair work on chassis group units of one or more types of vehicles powered by internal combustion engines, gasoline or multi-fuel. Types include those in commercial, industrial, or tactical use such as passenger cars, trucks, forklift trucks and warehouse tractors, jeeps, multi-wheel drive vehicles with automatic transmissions and auxiliary equipment.
2. Determines exact nature and extent of repairs required and performs major and minor overhaul and repair on engines, power transmissions, suspension, steering and braking operational systems and related electrical, fuel, hydraulic, wheel and engine assemblies.
3. Must be able to perform overhaul procedures and complete assigned work in time allotted using Technical Manual's, Lube Orders and Technical Bulletins.
4. Uses specialized testing equipment such as compression testers, spring compression testers, motor analyzers, test benches and dynamometers.

5. Must be able to troubleshoot and repair component malfunctions during final testing.
6. Uses and proficient in the use of various type measuring devices used to determine parameters of overhaul inspection points required for overhauled components.
7. Must be able to obtain a license to operate a forklift.
8. Directs work of junior and helper mechanics as required.
9. Performs other duties as assigned.

MATERIAL & EQUIPMENT DIRECTLY USED:

TMDE, automotive repair equipment, materiel handling equipment, tools, and dynamometer.

WORKING ENVIRONMENT/PHYSICAL ACTIVITIES:

Work is generally conducted in a shop environment. However, duties may involve the conduct of work in the out-of-doors area with a potential exposure to extreme climatic conditions. Work will require lifting up to 50 lbs.; stooping; climbing; prolonged standing; prolonged sitting; and working with or in areas where a potential could exist for exposure to physical, chemical or biological agents. Employee use of Personal Protective Equipment (PPE) is required in certain areas. Such PPE includes but is not limited to head, foot, hand, torso, respiratory, vision and hearing protective devices. Must comply with OSHA, EPA, Fire Regulations and published Company work rules.

FREEDOM TO ACT: Reports to the Lead, Motor Vehicle Mechanic and functions under his/her direction

MINIMUM QUALIFICATIONS:

Education: High School graduate or equivalent.

Experience: Three years' experience in vehicle maintenance as the worker, helper or apprentice level. Experience with Military Vehicle's and the Army Maintenance System is a plus.

Must possess and continuously maintain a current State of Colorado Driver's License prior to start date or by 30 days after employment.

SECURITY CLEARANCE: Must be a US Citizen and able to obtain and maintain a National Agency Check with Inquiries NACI to obtain a CAC. Must receive a favorable background check and drug testing results.

TO APPLY:

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